

NNLSO Business Meeting Luncheon
March 22, 2016
AACRAO Conference – Phoenix

The 2016 NNLSO business meeting was called to order by NNLSO Executive Director, Judith Calvert, at 12:08 p.m.

Judith welcomed everyone to the annual business meeting and called for a vote of approval of the minutes from the 2015 Baltimore business luncheon. A motion was made and it was seconded. The minutes were approved.

Jay Ruffner presented the budget report. He encouraged members who haven't yet done so to pay their annual dues of \$100. This was the first year that membership renewal notices went out to the membership *after* the New Year. The response rate was positive and Jay will follow this revised timeline going forward. To date, 100+ schools have renewed their membership. Jay reported that the 2016 budget was coming along as expected and everything is in line with the budget. The primary expenses are related to the annual meeting. A motion to approve the 2017 budget was made and seconded; all votes were in favor and the budget was approved.

Jay shared that members would soon receive two surveys in their email inboxes and encouraged member participation. The 2016 NNLSO Staffing Survey and the 2016 NNLSO Salary Surveys were set to launch. The goal of the surveys is to have a database for benchmarking purposes. The last survey of this kind was undertaken in 2011. The data from the survey in 2011 was quite granular and not sufficiently anonymous. This year, anonymity would be preserved. The Staffing Survey will be sent to one contact at each member school; the Salary Survey will be sent to all NNLSO members.

Jerri Cunningham announced the results of the election. The elected officers take their positions at the close of this business meeting. The following officers were elected for two year terms:

Colleen Timmons, Assistant Executive Director
Claire Wallace, Secretary
Jay Ruffner, Treasurer
Eddie Upton, Board
GaeLynn Kuchnar, Board
Connie Shipman, Board

Judith thanked the Membership and Outreach Committee for putting together the welcome reception.

There will be a regional meeting on October 21 hosted by Drexel Law School (Theresa Gallo). This meeting is to coincide with the Executive Committee meeting held at Penn Law School on October 22. Eddie is to host the summer board meeting in July at Ole Miss.

Judith shared that the EC is reviewing the general communications strategy with regard to the Journal and social media. Courtney Hennigan is leading the initiative.

Thanks and recognition were extended to Denise Boessen for her years of service as she steps down from the Board. Denise will be joining the Membership and Outreach Committee.

The 2016 Vanguard Prize winner was announced. The award was presented to Jodie Needham from John Marshall Law School.

5 new members received assistance as part of the first-time attendee grant. Judith acknowledged other first-time attendees.

Raffle items were drawn and gifts were distributed.

New Business:

NNLSO is looking for ideas for sessions for the next AACRAO conference. AACRAO requires that topics be submitted for approval by May; if anyone has suggestions, please send them to Judith, Jerri, or Denise. Presenters and facilitators are also needed.

Jodie announced that she is hosting a regional meeting in Chicago.

The meeting was adjourned at 12:56 pm.